



भारत सरकार/GOVT. OF INDIA

वित्त मंत्रालय, राजस्व विभाग / MINISTRY OF FINANCE, DEPTT. OF REVENUE

सीमा शुल्क (निवारक) आयुक्त का कार्यालय

OFFICE OF THE COMMISSIONER OF CUSTOMS (PREVENTIVE)

55-17-3, सी -14, द्वितीय तल, औद्योगिक एस्टेट, ऑटोनगर, विजयवाड़ा - 520 007

55-17-3,C-14, 2nd Floor, Industrial Estate, Autonagar, Vijayawada-520 007

फ़ोन/Phone : 0866-2551261

ई-मेल/E-Mail: commr.cpc-ap@gov.in

दिनांक Date: 17-12-2025

## CIRCULAR

Sub: Constitution of Internal Complaints Committee under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 – Reg.

\*\*\*\*\*

In terms of the provisions of Section 4 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, and in terms of DOPT OM No.11013/03/2009-Estt (A) dated 21.07.2009, the Commissioner of Customs hereby constitutes a new Internal Complaints Committee (ICC) for this Commissionerate with immediate effect and until further orders.

2. The composition of the Internal Complaints Committee is as under:

Sl. No	Name of the Officer S/Smt	Designation	Status of the officer in the Internal Complaints Committee	Mobile no.	Mail Id
1	S Satya Devi	Asst. Commissioner	Presiding Officer	9849410959	satyads.g098801@gov.in
2	D Shivani Reddy	Inspector	Member	8978519802	shivani.reddy@gov.in
3	G Alekhya	Inspector	Member	9493799184	alekhyag.8296@gov.in
4	M Navya Sri	Inspector	Member	8328211896	navya.sri@gov.in
5	M Lakshmi Devi	Advocate, Free Legal Aid Councilor, Guntur	Member	9032021018	lakshmi.nannapaneni@gmail.com

3. The Internal Complaints Committee shall discharge its functions and follow the

procedure as laid down under the provisions of the aforesaid Act and the rules framed there under.

4. All officers and staff of this Commissionerate are hereby informed that any complaint relating to sexual harassment at the workplace may be made to the Presiding Officer or any Member of the Internal Complaints Committee.

5. This issues with the approval of the Commissioner of Customs.

**JOINT COMMISSIONER (P&V)**

**To**

The Presiding Officer and  
All the Members of the Committee.

**Copy to:**

1. The Joint Commissioner of Customs, Krishnapatnam Custom House, Krishnapatnam;
2. The Joint Commissioner of Customs, Kakinada Custom House, Kakinada;
3. The Asst. Commissioner of Customs, CPD, Tirupati / Kakinada;
4. The Asst. Commissioner of Custom House, Krishnapatnam Custom House, Krishnapatnam;
5. The Asst. Commissioner of Customs, Krishnapatnam Custom House, Krishnapatnam;
6. The Asst. Commissioner of Customs, Kakinada Custom House, Kakinada;
7. The Asst. Commissioner of Customs, ICD, Marripalem; and
8. All the Section Heads. For information and circulation among all the staff please.
9. The Superintendent (Computers), Hqrs. Office, Vijayawada, for uploading the circular in the office website.
10. Notice Board.